

COUNTY OF
HASTINGS
SOCIAL SERVICES
DEPARTMENT
HOUSING PROGRAMS
BRANCH



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Hastings County
Housing Programs Branch
Administrative Policies and Procedures

SUBJECT : Property Management Renewal Policy		
APPROVED BY : County Council		
POLICY #: H.P. 3		
ORIGINAL ISSUED	SUPERCEDES	CURRENT VERSION
n/a	n/a	November 2012

PURPOSE

This policy is to outline the procedure and timeframe a *Housing Services Act, 2011* Part VII Prescribed Housing Provider must adhere to when tendering for Property Management Services.

SCOPE

This policy will apply to *Housing Services Act, 2011* Part VII Prescribed Housing Programs.

REQUIREMENT

It is the Board of Directors' responsibility to ensure the Housing Provider secures quality Property Management services at a cost deemed reasonable by the Board of Directors. A specifically outlined tendering process will help the Board of Directors fulfill this responsibility. The tender process should be completed once every (5) five years.

RESPONSIBILITY

A new contract with the successful tender will be drawn up by the Housing Provider upon completion of the tendering process. This tendering procedure shall be completed a minimum of once every (5) five years.

REFERENCES

Housing Services Act, 2011
Ontario Regulation 367/11 s. 100