

Provincial Offences

Phone: 613.966.0331
Fax: 613.966.7045
1-800-510-3306



COUNTY ADMINISTRATION
BUILDING
POSTAL BAG 4400
235 PINNACLE STREET
BELLEVILLE, ONTARIO, K8N 3A9

Request for Transcript

Case Name: _____
Case Reference: _____
Offence(s): _____

Ontario Court of Justice: _____ Court Room: _____
Reporter/ Tape: _____
Court Date: _____

Reason for Request: _____

Requested by: _____
Mailing Address: _____
Telephone Numbers: (business) _____ (home) _____

Further Instructions: _____

I understand the transcript will not be typed until receipt of the deposit. Should I cancel the order, I understand I am responsible for payment of the portion of the transcript already typed.

Signature: _____ Date: _____

Note: Original plus two (2) copies are required for appeal matters. It is the responsibility of the Appellant to provide copies of the transcript to the Appeal Court, and the Prosecutor or Crown in the matter. Pursuant to Regulation 587/91- Administration of Justice Act, a fee of \$4.30 per page for the original transcript and \$0.55 per page for the additional copies of the transcript will be charged. Expedited fees (within 5 business days) of \$6.00 per page. Daily fee (within 24hrs) of \$8.00 per page. Minimum fee of \$20.00 per transcript. Fees set out under O/ Reg. 94/14, Fees for Court Transcripts.

All inquires are to be directed to this courts administration office at the telephone number provided above.